

## GLOBAL INNOVATION NETWORK FOR TEACHING AND LEARNING

Global Innovation Network for Teaching and Learning (GINTL)  
**PRIVACY NOTICE –EVENTS**

EU General Data Protection Regulation | Art. 12–14 | Date: 7.2.2023

### 1. CONTROLLERS FOR THE PROCESSING OF PERSONAL DATA

Helsingin yliopisto  
PO Box 4  
FI-00014 University of Helsinki

**Contact person:**  
Maaria Manyando  
([maaria.manyando@helsinki.fi](mailto:maaria.manyando@helsinki.fi))

Jyväskylän yliopisto  
PO Box 35,  
FI-40014 University of Jyväskylä

**Contact person:**  
Tea Kangasvieri  
([tea.s.m.kangasvieri@jyu.fi](mailto:tea.s.m.kangasvieri@jyu.fi))

### 2. CONTACT DETAILS FOR THE DATA PROTECTION OFFICER

You can contact the Data Protection Officer by email: [tietosuoja@helsinki.fi](mailto:tietosuoja@helsinki.fi)

Data protection officer at the  
University of Helsinki:  
Lotta Yli-Sulkava ([tietosuoja@helsinki.fi](mailto:tietosuoja@helsinki.fi))

Data protection officer at the  
University of Jyväskylä:  
Riikka Valkonen ([tietosuoja@jyu.fi](mailto:tietosuoja@jyu.fi))

### 3. WHY DO WE PROCESS YOUR PERSONAL DATA AND WHAT IS THE LAWFUL BASIS FOR PROCESSING?

#### 1. The data subject has given consent to the processing of his or her personal data for one or more specific purposes

The Controllers are committed to collecting and processing your personal data in a fair and transparent manner and in compliance with the relevant legislation. This privacy notice outlines how the Controllers will manage your personal data in accordance with the data protection legislation.

#### Your data is collected for the following purposes:

- Event organisation and facilitation (e.g., sending invitations, gathering feedback)
- Facilitating information sharing between GINTL member HEIs and the GINTL coordination teams

- Compiling statistics

#### **4. WHAT PERSONAL DATA DO WE PROCESS?**

We process the following data that will be processed according to the Controllers guidelines on personal data collection, management, storage, and protection:

- First name
- Last name
- IP address
- Email address
- Job title / role / designation
- Institution / organization
- Nationality (for statistical purposes)
- Study programme (if event is organised for students)
- Dietary restrictions (if there is catering)

In the events where you will be presenting your work, your personal details and details of your presentation can be used in the facilitation of the event and programme.

In cases where the event is video recorded or there is photographer present in the event, the organiser may use photographs and/or video recording for the purposes of communicating GINTL activities.

In live events you have the possibility to opt out to be video recorded or photographed (e.g., by positioning yourself in the room further away from cameras).

Some events are organised completely online. In these cases, your voice may be heard on the recording.

#### **5. WHAT ARE THE SOURCES FOR PERSONAL DATA?**

Personal data will be collected from you directly.

#### **6. DO WE DISCLOSE YOUR PERSONAL DATA TO THIRD PARTIES?**

We disclose your personal data to data processor Creamailer Oy with whom University of Helsinki has a Data Processing Agreement. Your personal data can also be disclosed to Microsoft with whom both University of Helsinki and University of Jyväskylä have Data Processing Agreements.

If the event is organised live and there is catering provided, your possible dietary restrictions will be disclosed to a party that organises the catering.

Participants' name and contact details can be shared for networking purposes to other participants in the said event.

In the events where you will be presenting your work, your name, designation, institution and presentation abstract (including presentation title) can be shared online on the GINTL web pages and social media.

#### **7. FOR HOW LONG DO WE PROCESS AND RETAIN YOUR PERSONAL DATA?**

Your data will be processed and retained for the funding period of the Global Innovation Network of Teaching and Learning (GINTL), that is until end of the year 2024.

Your data can be used for communicating about the events that you have participated or about future similar events.

## **8. TRANSFERS OF PERSONAL DATA TO COUNTRIES OUTSIDE THE EUROPEAN UNION/EUROPEAN ECONOMIC AREA**

No personal data will be transferred to recipients outside the European Economic Area.

## **9. WHAT RIGHTS DO YOU HAVE?**

The contact persons in matters concerning the rights of the participant are the persons mentioned in section 1 of this notice.

### **Right to withdraw your consent**

When the processing is based on your consent, you have the right to withdraw your consent any time. The withdrawal of your consent does not affect the lawfulness of processing based on consent before the withdrawal.

### **Right to access**

You have the right to know whether we process your personal data and what data we process about you. You have also the right to request for the access to that data.

### **Right to rectification**

You have the right to request for the rectification of inaccurate personal data concerning you. You also have the right to have incomplete personal data completed.

### **Right to erasure and right to be forgotten**

You have the right to request for the erasure of your data from our systems. The data will be erased in the following cases:

- a) The personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed.
- b) You withdraw your consent on which the processing was based and there is no other legal ground for the processing.
- c) You object for the processing and there are no overriding legitimate grounds for the processing.
- d) The personal data have been unlawfully processed.
- e) The personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject.

You do not have the right to erasure, if the processing is necessary:

- a) For compliance with a legal obligation which requires processing by law.
- b) For the performance of a task carried out in the public interest or in the exercise of official authority.
- c) For archiving purposes in the public interest, scientific or historical research purposes or statistical purposes if the erasure is likely to render impossible or seriously impair the achievement of the objectives of that processing.
- d) For the establishment, exercise, or defense of legal claims.

### **Right to restriction of processing**

You have the right to request for the restriction of processing. This means that we store the data but do not process it in any other way.

You have this right when:

- a) The accuracy of the personal data is contested by you. Then the processing will be restricted until the accuracy of the data is verified.
- b) The processing is unlawful, and the data subject opposes the erasure of the personal data and requests the restriction of their use instead.
- c) We no longer need the data for the purposes of the processing, but you need the data for the establishment, exercise, or defense of legal claims.
- d) You have objected to processing that is based on legitimate interest. Then the processing will be restricted for the time it is verified whether the legitimate ground for the controller override those of the data subject.

### **Right to lodge a complaint with a supervisory authority**

You can always contact us if you have any questions or concerns about the processing of your personal data. However, you have also the right to lodge a complaint with the Data Protection Ombudsman's Office if you think your personal data has been processed in violation of applicable data protection laws.

Contact details:

Office of the Data Protection Ombudsman

Visiting address: Ratapihantie 9, 6. krs, 00520 Helsinki

Postal address: PL 800, 00521 Helsinki

Switchboard: 029 56 66700

E-mail: [tietosuoja@om.fi](mailto:tietosuoja@om.fi)